

Meeting # 2 How to Proceed February 2018

In between the meeting in January and our second meeting, a few members of the committee met with a staff person from South House to get feedback on our conversation thus far and to gather ideas about how to proceed. These ideas were then brought to the committee for discussion at our second meeting. Based on the feedback from South House and the research and homework members had done on their own we came up with a basic plan.

General plan for how to proceed:

- Make summaries of meetings available to the membership
- Divide policy into manageable sections to allow smaller groups to work on various parts
- Proposed workflow with South House: ask them to check in on our progress at key points throughout process to ensure we are on-track
- Create an infographic about the steps for reporting
- Create a procedure handbook that clearly outlines the steps
- Make draft available to membership for input and follow up with a survey / meeting to gather feedback
- Source legal input upon completion of first draft
- Consider hosting a collective dialogue with other arts groups on this topic

As the committee continued to ask questions, the task at hand grew more and more complicated. By the end of the second meeting the committee decided that

it would be beneficial to have South House come in to do a workshop on policy writing from an anti-oppressive framework, to help us start off on the right path.